



DIOCESE OF EMBU CARITAS
THE DEVELOPMENT AND SOCIAL SERVICES ARM
P.O. BOX 884-60100, EMBU-KENYA
Email: dioceseofembucaritas@gmail.co.ke

21st September 2026

INTERNSHIP VACANCIES

Diocese of Embu Caritas, the Development and Social Services Arm of the Catholic Diocese of Embu wishes to immediately recruit interns to gain experience while working in its Financial Empowerment Programme, DOE Caritas Mbeu Programme for 6 months with a possibility of renewal/extension upon successful completion. The successful candidates will work alongside a group of dedicated regular staff in the normal operations that are geared towards building a financially empowered community within Embu County.

The successful candidates shall possess the following attributes and qualifications:

- (i) Be a holder of at least a Diploma in a Business related field from a recognized learning institution.
- (ii) One who has graduated within the last two years (not earlier than 2024)
- (iii) Possess computer literacy skills
- (iv) Possess good interpersonal skills
- (v) Ready and enthusiastic to learn and follow instructions as issued

The successful candidate shall be engaged mainly in clerical, product and organisational marketing, and recruitment of new members and groups.

Candidates are advised that this is **NOT** an employment opportunity but a chance to gain first-hand experience necessary for building a career in the field. Similarly, one should note that the post **DOES NOT** have a salary attached to it but the organisation **MAY** consider giving a stipend as per prevailing financial abilities.

Qualified and interested persons are advised to submit application letters in hard copies together with detailed curriculum vitae (CV), copies of testimonials, all academic certificates and a recommendation letter from a **Religious Leader** so as to reach the undersigned on or before the close of business on **9th October 2026**.

**The Director,
Caritas Embu
P.O. Box 884-60100,
EMBU**

